

CENTRAL MISSISSIPPI MAYORS ASSOCIATION

ARTICLE I NAME

The name of this organization shall be the Central Mississippi Mayors Association. It shall be a standing committee of the Central Mississippi Planning and Development District which is a 501-C3 (private non profit) organization.

ARTICLE II PURPOSE AND OBJECTIVES

The purpose and objectives of this organization shall be:

1. To further the relationship of municipal governments in the seven county area of central Mississippi consisting of Copiah, Hinds, Madison, Rankin, Simpson, Warren and Yazoo counties,
2. Exchange ideas and philosophies of government,
3. Endeavor to coordinate planning activities so far as city governments are involved,
4. To work together for a common cause when the functions of city government are in jeopardy on a state and federal level, and
5. To serve as an interchange of ideas and information by governments within the organization on common problems.

ARTICLE III POLICY

Section 1. This organization shall fall under the non-profit status of the Central Mississippi Planning and Development District who will act as staff to the Association.

Section 2. The fiscal year shall be from October 1 through September 30.

ARTICLE IV MEMBERSHIP AND DUES

Section 1. Membership in this organization shall consist of mayors serving in the seven counties in the Central Mississippi Planning and Development District region.

Section 2. Each mayor shall automatically become a member of the Central Mississippi

Mayors Association upon his taking office providing his municipality is a member in good standing of said organization.

Section 3. No person shall serve as a member of the Central Mississippi Mayors Association unless they actively hold the office of mayor in their municipality. Central Mississippi Mayors Association Mayors shall not be represented by a proxy in any and all CMMA meeting and events.

Section 4. Each municipality shall have one (1) vote to be cast by the mayor if present at such meeting.

Section 5. Membership dues will be based on the population of each municipality and will be paid annually to CMPDD. Members whose dues are delinquent shall not be considered to be in good standing unless so designated by the membership of the organization and therefore shall lose their rights and privileges granted to members. Dues of membership shall be computed as follows:

Towns and Villages with population under 300	\$25
Towns and Villages with population under 2,000	\$150
Cities with population more than 2,000	\$250

Section 6. Dues statements will be mailed out by CMPDD the first of July.

ARTICLE V OFFICERS

The officers of the Central Mississippi Mayors Association shall consist of the Chairman, Vice-Chairman, Secretary/Treasurer.

Section 1. The Chairman shall preside at all meetings.

Section 2. The Vice Chairman shall serve as presiding officer in the absence of the Chairman.

Section 3. The Secretary/Treasurer shall work with association staff to:

- a. oversee the keeping of the minutes of all meetings,
- b. assure that proper notification is provided to the membership as to the time and place of each meeting,
- c. coordinate committee meetings with committee chairmen and to notify membership,
- d. handle all correspondence pertinent to the organization as designated

- e. by the Chairman,
handle all dues, the billing thereof, and paying all duly authorized bills, and
- f. prepare a financial statement to be presented to the membership at each meeting.

ARTICLE VI COMMITTEES

Committees shall be appointed by the Chairman, or General membership at any time such committee is deemed necessary.

ARTICLE VII AMENDMENTS

Any amendment to these by-laws must be approved by the membership with a 2/3 vote of those present and voting.

Any amendment to these by-laws to come before the membership must be sent to the membership at least fourteen (14) days prior to the meeting at which time a vote is to be cast. The Secretary shall be instructed by the Chairman to this effect.

ARTICLE VIII MEETINGS

Meetings shall be held quarterly.

Any change, unless there are extenuating circumstances, in the time and place of the meeting will be discussed at the previous meeting by the Chairman; and the Secretary will assure that the Association staff shall notify the membership prior to the meeting affected by the change.

The Chairman shall call a special meeting and so notify the membership at such time as it may be deemed necessary.

ARTICLE IX ELECTION OF OFFICERS

At the regular meeting in October of each year, the election of officers shall be held and voted on by the membership. Nominations of such officers shall come from the floor and be made by any member in good standing.

Any officer resigning his or her post shall so notify the membership, and the filling of this vacancy will take place at the next regular meeting in the manner stated above.

**ARTICLE X
ASSOCIATION ADMINISTRATION**

Staff of the Central MS Planning and Development District will serve as staff to the association and will handle the administration of the day-to-day activities of the association.

Section 1: Staff will work at the direction of the chairman.

Section 2: Staff will work with the Secretary/Treasurer to:

- a. Keep minutes of the association,
- b. Notify members of meetings,
- c. Handle dues, the billing thereof, and paying all duly authorized bills,
- d. Prepare financial statements for quarterly meetings, and
- e. Prepare budget for adoption which serves as the authority receive revenues and pay bills.