

Congestion Mitigation Project Application

CMPDD MPO Transportation Grant Program

The following information must be completed for all **Congestion Mitigation** proposed MPO projects. MPO staff will use the information contained in the project application to assign points to proposed projects based on the Project Submittal Guidelines. The establishment of project eligibility and each project score will then be used by the Intermodal Technical Committee and Metropolitan Planning Policy Committee to program projects to be funded with MPO funds. A separate application must be submitted for each type of project. For example, do not combine a street widening project with a traffic signal improvement project.

Applicant Information

1. Project Sponsor _____
2. Sponsor Contact _____
3. Telephone _____ 4. Email _____
5. Mailing Address _____
6. Additional Sponsors _____
7. Co-Sponsor Contact Name(s) _____

Project Description

8. Project Title _____
9. Project Type _____
10. County _____ 11. Municipality _____
12. Small Municipality _____
13. Small Municipality population according to the latest U.S. Census _____
14. Project Location _____
15. Functional Class _____
16. Is this project located on the National Highway System (NHS)? _____

17. Is this project located in a Historic Preservation District?

18. Detailed Project Description

Project Costs

19. Overall Project Budget

<u>Description</u>	<u>Federal Funds</u>	<u>Local Funds</u>
Environmental	\$ _____	\$ _____
Design	\$ _____	\$ _____
Right-of-Way Acquisition	\$ _____	\$ _____
<u>Eligible for MPO funding</u>		
Construction Engineering	\$ _____	\$ _____
Construction	\$ _____	\$ _____
Other, please specify		
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
TOTAL Estimated Project Cost	_____	_____

MPO Funds Requested

Construction & Construction Engineering Costs Only

Amount

%

20. Federal Funds Requested

\$

*Can't be more than 80% of
construction costs*

21. Matching Funds Provided

\$

*Can't be less than 20% of
construction costs*

22. TOTAL Construction Phase Costs

\$

100%

23. Source of Matching Funds

24. Date Available

Audit Status

25. Audit Status

25 a. What was the date of the jurisdiction's last completed audit and what fiscal year was included in the audit?

Date Completed

Audit for Fiscal Year

25 b. Has the audit been filed with the State Auditor's Office?

25 c. Did the latest audit identify any findings related to the expenditure of federal funds by the jurisdiction?

Project Schedule

26. Milestone Dates

Completion of Preliminary Design

Completion of Environmental Clearances

Completion of Final Design

Initiation of Right-of-Way Plan Review

Completion of Right-of-Way Plan Review

Initiation of Utilities Relocation

Completion of Utilities Relocation

*Completion of Plans, Specifications and Estimates
and/or Authorization for Advertisement*

*Anticipated Construction Advertisement Date or
Purchase Date*

Congestion Management Process (CMP) Index Rating

27. CMP Index Rating

Road Segment

CMP Index Rating

Average CMP Index Rating

*To be completed by
MPO Staff*

Long-Range Plan Project ID

28. Metropolitan Transportation Plan Project ID # _____

Project Readiness

29. Project Design

Yes or No

29 a. Has preliminary design work been created for the proposed project? _____

29b. *If Yes*, please provide a brief description of the work performed to-date.

30. Environmental

Yes or No

30 a. To the best of your knowledge, does the proposed project meet a categorical exclusion? _____

30 b. To the best of your knowledge, does the proposed project require the development of an Environment Assessment or Environmental Impact Statement? _____

30 c. Has the project received environmental approval? _____

30 d. Please provide a brief explanation of why the proposed project meets a categorical exclusion or why an Environment Assessment or Environmental Impact Statement is required.

31. Right-of-Way Acquisition

Yes or No

31 a. To the best of your knowledge, does the proposed project require right-of-way acquisition?

31 b. *If Yes*, how many parcels are involved?

32. Utility Relocation

Yes or No

32 a. To the best of your knowledge, does the proposed project require utility relocation?

32 b. What utilities will have to be relocated?

33. Describe any potential delays or obstacles that have been identified that would interfere with the schedule for this project or the readiness of the project to proceed to construction.

Livability

If points are awarded based on proposed livability elements, those elements should not be removed during the construction phase for reasons such as budget overages without prior approval from the MPO. Points awarded for livability factors below must be outlined in the overall project budget.

Yes or No

34. Does the proposed project include enhancements to landscaping and/or streetscape?

35. *If yes*, provide a brief explanation of the enhancements to landscaping and/or the streetscape included in the project.

36. Please indicate whether or not the proposed project includes the following elements:

Yes or No

The proposed project includes a Signed Bike Route

The proposed project includes Sidewalks

The proposed project includes Paved Shoulders

The proposed project includes Striped Lanes for bicycle travel

The proposed project includes Shared Use Facilities for bicycle and/or pedestrian travel

The proposed project is located adjacent to existing bicycle and/or pedestrian facilities, but the proposed project does not include enhancements to the existing facilities

The livability enhancements included as part of the proposed project will connect to an existing bicycle and/or pedestrian facility
