

## Southcentral Mississippi Works

### Local Workforce Development Board #19-03

Teleconference/Zoom Meeting  
Thursday, June 11, 2020 - 10:30 a.m.

## Agenda

- |      |   |                             |
|------|---|-----------------------------|
| I.   | Welcome and Introductions   | Benny Hubbard<br>LWDB Chair |
| II.  | Old Business  | Benny Hubbard               |
| III. | ACTION: Approval of Minutes<br>EXHIBIT A: Minutes of December 12, 2019<br>Joint Meeting | Benny Hubbard               |

### WIOA UPDATES & REPORTS

- |      |  |             |
|------|--|-------------|
| IV.  | REPORT: WIOA Update  | Mary Powers |
| V.   | REPORT: Report on PY'19 WIOA Activities<br>EXHIBIT B: PY'19 WIOA Enrollments   | Tina Tolar  |
| VI.  | REPORT: Report on PY'19 Out of School Youth Activities<br>EXHIBIT C: PY'19 Youth Provider Activities   | Tom Meek    |
| VII. | REPORTS: <ul style="list-style-type: none"><li>• 2020 Nurse Extern Program</li><li>• Madison County Jobs 4 Youth Program</li><li>• Refill Café Program</li><li>• In-School Youth Internship Activities</li><li>• WCARC</li></ul> | Joyce Paris |

### WIOA Updates and Reports Continued

VIII. REPORT: COVID-19 UI Assistance Jimmy Giles

### Status of WIOA Activities

IX. ACTION: Consideration of SMW Policy Revision Tom Meek  
EXHIBIT D: Youth Eligibility and Definitions Policy

X. ACTION: Consideration of Transfer of Funds Request Mary Powers  
EXHIBIT E: Transfer and Limitation Form

XI. ACTION: Consideration of Program Year 2020 Proposed Budget Mary Powers  
EXHIBIT F: PY'20 Proposed Budget

### SMW LWDB Meeting Schedule

XII. REPORT: SMW WIOA LWDB Meeting Schedule for Program Year 2020 Benny Hubbard  
EXHIBIT G: WIOA LWDB PY'20 Meeting Schedule

ADJOURN

## **EXHIBIT A**

### **Minutes of December 12, 2019 Joint Meeting**

# MINUTES

**SOUTHCENTRAL MISSISSIPPI WORKS  
JOINT LWDB/BOC MEETING # 19-02  
EAGLE RIDGE CONFERENCE CENTER  
HINDS COMMUNITY COLLEGE  
RAYMOND, MISSISSIPPI  
THURSDAY, DECEMBER 12, 2019, 10:30 a.m.**

The Local Workforce Development Board and Board of Commissioners for Southcentral Mississippi Works (SMW) met on Thursday, December 12, 2019 at the Eagle Ridge Conference Center on the campus of Hinds Community College in Raymond, MS. The meeting convened at 10:41 a.m. with LWDB Chair Benny Hubbard and BOC Chair Willie Wright presiding.

The following Local Workforce Development Board members were in attendance at the meeting:

Ms. Nanete Darden for Ms. Janice Barry  
Ms. Carolyn Boteler  
Ms. Sarah Bridge  
Dr. Brenda Brown-Orr  
Ms. Jill Busby  
Mr. Jermal Clark  
Ms. Celine Craig  
Mr. Marcus Estes  
Mr. Arthur Lee Evans, Jr.  
Ms. Karen Gaudet  
Mr. John Graves  
Ms. Shannon Hillman  
Mr. Benny Hubbard  
Mr. Scott Kimbrell  
Ms. Dorothy King  
Mr. Allen Scott  
Ms. Sandra Sewell  
Ms. Anna Locke for Dr. Mary Sims-Johnson  
Mr. Chad Stocks  
Ms. Doris Turnage  
Mr. Daren Vandevender  
Mr. Earl Washington

The following Local Workforce Development Board members were absent from the meeting:

Mr. Mike Barkett  
Ms. Kathryn Collins  
Mr. Bill Franklin  
Mr. Mack Haynes  
Ms. Morgan Halford  
Mr. Francis Jackson  
Mr. Robert Jones  
Mr. Clarence Scutter  
Mr. Jim Stephens

Mr. Michael Suttlar  
Mr. Lonnie Walker  
Ms. Carol Wisch

The following Board of Commissioners members were in attendance at the meeting:

Mr. Davy Craft  
Ms. Angela Hutchins  
Mr. Butch Graves  
Mr. Doug Falvey  
Mr. Robert Graham  
Mr. Daryl McMillian  
Ms. Faye Hodges  
Mr. Charles Selmon  
Mr. Kenyon Jackson  
Mr. Willie Wright

The following Board of Commissioners members were absent from the meeting:

Mr. Jimmie Bass  
Mr. David Bishop  
Mr. Tracy Collins  
Mr. Kenneth Davis  
Mr. Steve Gaines  
Mr. Stanley Stevens  
Mr. Shelton Stogner

The following staff members were in attendance at the meeting:

Ms. Karen Gates, CMPDD  
Ms. Angela Griffin, CMPDD  
Mr. Tom Meek, CMPDD  
Ms. Joyce Paris, CMPDD  
Ms. Mary Powers, CMPDD  
Ms. Tina Tolar, CMPDD  
Mr. Jimmy Giles, CMPDD  
Ms. Jessica Nichols, CMPDD  
Ms. Lynette Smith, SWMPDD

The following guests were in attendance at the meeting:

Ms. Viola Washington  
Mr. Marvin Moak – Hinds Community College  
Ms. Chtina Black – Hinds Community College  
Ms. Tawanna Ray -MDES  
Ms. Ayanna Lipsey - MCCB  
Mr. Robert Allen – Hinds Community College  
Mr. Nicholas Evans – Hinds Community College  
Ms. Sandra Kavanay – MDHS  
Ms. Tuesday Abraham – SMW Youth Committee

Ms. Willie Jones – DSC  
Ms. Kabertha Houseworth – MDRS  
Ms. Cherish Johnson – MDES  
Ms. Yvette DeLeeuw - MDES  
Mr. David Creel –Hinds Community College  
Mr. Zachary Fortenberry – MDES  
Mr. Jerry Jackson – Hinds Community College  
Ms. Vicki Burton – Goodwill of MS  
Ms. Vanessa Shiers – Hinds Community College  
Ms. Tabatha Lelonek – Hinds Community College  
Ms. Lauren Powers – Hinds Community College  
Mr. Kearney Waites - WCARC

**I. Welcome and Introductions**

The meeting convened at 10:41 am. LWDB Chair Mr. Benny Hubbard welcomed those in attendance. Mr. Wright also welcomed all. Mr. Hubbard then gave the invocation. Mr. Wright asked the guests in attendance to introduce themselves.

**II. Old Business**

No old business was presented.

**III. ACTION: Approval of LWDB Minutes of October 31, 2019 Local Workforce Development Board Meeting.**

Mr. Hubbard asked LWDB members to review Exhibit A, minutes of the October 31, 2019 LWDB meeting.

**MOTION: To approve the minutes of the October 31, 2019 LWDB meeting, by Mr. Clark.**  
**SECOND: By Ms. Boteler**  
**VOTE: Unanimous in favor of the motion.**

**ACTION: Approval of BOC Minutes of October 31, 2019 Board of Commissioners' meeting.**

Mr. Wright asked BOC members to review Exhibit B, minutes of the October 31, 2019 BOC meeting.

**MOTION: To approve the minutes of the October 31, 2019 BOC meeting by Ms. Hodges.**  
**SECOND: By Mr. McMillian.**  
**VOTE: Unanimous in favor of the motion.**

**IV. REPORT: Report on WIOA Activities**

Ms. Tolar presented the Board with Exhibit C and detailed WIOA enrollments for the SMW area for the program year 2019 which runs from July 1, 2019 to June 30, 2020. Ms. Tolar updated the Boards on enrollments in Career Services, Individual Training Accounts (ITAs) On-the Job Training (OJT) and Internships by provider for each of the three funding streams, Adult, Dislocated Worker and Out-of-School Youth.

**V. REPORT: Report on PY '19 Out-Of-School Youth Activities**

Mr. Meek presented Exhibit D, which further detailed PY '19 OSY enrollments and activities by provider, and discussed the specific activities and services each provider was asked to provide in their subawards, including their goals and year to date performance in attaining the stated goals.

**VI. Vicksburg WIN Job Center Grand Opening**

Ms. Powers thanked the group for their participation and commitment to WIOA programs in the SMW area, then announced that the WIN Job Center in Vicksburg recently had held its grand opening in its new location on the Hinds Community College campus in Vicksburg. Ms. Powers then introduced Mr. Marvin Moak, Dean of the Vicksburg campus. Mr. Moak described the festivities of the grand opening, which was very well attended, and noted that since opening, the new Center was working with approximately 100 people per day. In addition, Mr. Moak informed the Boards that the Center is very customer-friendly in layout, located on a public transportation route and is holding a number of events, including job fairs and employer interviews.

**VII. ACTION: Consideration of LWDB Nominations**

Prior to consideration of the action item, Mr. Wright nominated Mr. Kenyon Jackson to serve as BOC Vice Chair as a replacement for Mr. Collins, who had lost his election.

**MOTION: To accept the nomination of Mr. Kenyon Jackson as BOC Vice Chair, by Ms. Hutchins.**

**SECOND: By Mr. McMillian**

**VOTE: Unanimous in favor of the motion, with Mr. Jackson abstaining.**

Mr. Wright then called the BOC's attention to Exhibit E, a list of nominations for vacant seats on the LWDB. Following a brief discussion, Mr. Wright asked for a motion to approve the nominations.

**MOTION: To accept the nominations for LWDB seats as presented, by Mr. Graves.**

**SECOND: By Mr. Jackson**

**VOTE: Unanimous in favor of the motion.**

**VIII. Presentations**

**Maritime Academy**

Mr. Chad Stocks of Hinds Community College addressed the Boards regarding the HCC Maritime Academy, which trains individuals to work on the barges of the Mississippi River. Mr. Stocks noted that the expansion of the Panama Canal has greatly increased the amount of commercial and industrial commerce on the river, leading to an increased need for qualified deck hands. With three river transport companies located in Vicksburg, HCC is conducting a week-long certification program that trains people to earn \$36,000 per year right out of the classroom, with the opportunity to more than double the salary within a year.

**WCARC Services**

Mr. Kearney Waites, Director of Mid-West Corp. dba WCARC, informed the Boards regarding the types of workforce development service his organization provides for people with learning disabilities. Mr. Waites described the history of the organization, which began in 1980, and described the methods used to help their

clients fully integrate into society, including the workforce. WCARC operates a janitorial services operation that trains and employs WCARC clients at \$15.00 per hour, and also successfully trains disabled individuals for positions with the federal postal service.

**Participant Testimonial**

Ms. Tabatha Lelonek discussed her personal journey through some very difficult times as a child and young adult to her acceptance and study in HCC's MI-BEST Program. Ms. Lelonek described the ways in which HCC and the WIOA programs had helped her discover herself and find that she could be successful. Ms. Lelonek is now gainfully employed as a receptionist with Hinds Community College at the Vicksburg WIN Job Center.

**IX. PY 2019 meeting Schedule**

Mr. Hubbard and Mr. Wright presented their respective boards with a schedule of the remaining meetings for PY 19.

There being no further business, the meeting adjourned at approximately 11:55 am.

**LWDB:** Recorded by: \_\_\_\_\_

Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Amendments: \_\_\_\_\_

**BOC:** Recorded by: \_\_\_\_\_

Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Amendments: \_\_\_\_\_



# **EXHIBIT B**

## **PY'19 WIOA Enrollments**

## Southcentral Mississippi Works Workforce Development Area

Program Activity for Program Year 19

July 1, 2019 – June 30, 2020

### Mississippi Department of Employment Security

WIOA Activity for Brookhaven, Madison, McComb, and Natchez

| Individual Training Accounts (ITA) Program Activity | PY19 Participants |                                 |
|---|-------------------|---------------------------------|
| <i>* Industry Sector</i>                            |                   |                                 |
| Healthcare*   | 48                |                                 |
| Manufacturing*                                      | 2                 |                                 |
| Transportation/Distribution/Logistics*              | 22                |                                 |
| Others (Early Childhood Education)                  | 2                 |                                 |
| <b>TOTAL</b>  | <b>74</b>         | <b>81% of Program Year Goal</b> |

| On-The-Job Training (OJT) Program Activity   | PY19 Participants |                                 |
|--|-------------------|---------------------------------|
| <i>* Industry Sector</i>   |                   |                                 |
| Healthcare*  | 3                 |                                 |
| Manufacturing*   | 4                 |                                 |
| Transportation/Distribution/Logistics*   | 3                 |                                 |
| Others (Banking, Fire Fighter, Police Officer, Administrative, Customer Service, Animal Control) | 15                |                                 |
| <b>TOTAL</b>   | <b>25</b>         | <b>46% of Program Year Goal</b> |

| Internship Program Activity                               | PY19 Participants |                                     |
|---|-------------------|-------------------------------------|
| <i>* Industry Sector</i>                                  |                   |                                     |
| Healthcare*   | 3                 |                                     |
| Manufacturing*  | 2                 |                                     |
| Transportation/Distribution/Logistics*                    | 0                 |                                     |
| Others (Administrative, Insurance Processors, Management) | 10                |                                     |
| <b>TOTAL</b>  | <b>15</b>         | <b>63% of the Program Year Goal</b> |

**Southcentral Mississippi Works Workforce Development Area**  
*Program Activity for Program Year 19*  
*July 1, 2019 – June 30, 2020*

**Hinds Community College**

WIOA Activity for Jackson, Pearl, and Vicksburg

Data extraction 05/26/2020

| Individual Training Accounts (ITA) Program Activity                               | PY19 Participants |                                 |
|---|-------------------|---------------------------------|
| <i>*Industry Sector</i>   |                   |                                 |
| Healthcare*   | 36                |                                 |
| Manufacturing*  | 9                 |                                 |
| Transportation /Distribution/Logistics *  | 41                |                                 |
| Others (MI-Best, Culinary Arts, Bus. Office, Marketing, Electrician, and Lineman) | 104               |                                 |
| <b>TOTAL</b>  | <b>190</b>        | <b>61% of Program Year Goal</b> |

| On-The-Job Training (OJT) Program Activity                                 | PY19 Participants |                                 |
|--|-------------------|---------------------------------|
| <i>*Industry Sector</i>  |                   |                                 |
| Healthcare*  | 2                 |                                 |
| Manufacturing*   | 62                |                                 |
| Transportation /Distribution/Logistics *                                   | 8                 |                                 |
| Others (Banking, Dry Wall Installers, Electrician, Information Technology) | 10                |                                 |
| <b>TOTAL</b>   | <b>82</b>         | <b>90% of Program Year Goal</b> |

| Internship Program Activity   | PY19 Participants |                                  |
|---|-------------------|----------------------------------|
| <i>*Industry Sector</i>   |                   |                                  |
| Healthcare*   | 11                |                                  |
| Manufacturing*  | 66                |                                  |
| Transportation /Distribution/Logistics *                              | 14                |                                  |
| Others (Administrative, Information Technology, and Customer Service) | 7                 |                                  |
| <b>TOTAL</b>  | <b>98</b>         | <b>112% of Program Year Goal</b> |

## **EXHIBIT C**

### **PY'19 Youth Provider Activities**

## Youth Provider Activities PY 19 (Through May 2020)

**SWMCC:** Recruit WIOA eligible persons, including OSY, from communities in service district and refer to WIN for services. Goal: 48 Actual : 45 Visited 24 community organizations and functions

**CLCC:** Recruit WIOA eligible persons, including OSY, from communities in service district and refer to WIN for services. Goal: 48 Actual : 33 Visited 22 community organizations and functions

**Hinds CC:** Recruit WIOA eligible persons, including OSY, from communities in service district and enroll in ITAs. Goal: 125 OSY Actual : 110 Visited 68 community organizations and functions.

**MDES:** Recruit WIOA eligible persons, including OSY, from communities in service area and enroll in ITAs and internships. ITA Goal: 54 Actual: 5 Internship Goal: 6 Actual: 2

**MDRS:** Enroll persons with disabilities into employability skills training, assist with job search and placement.  
PY 19 Goal: 20 Actual: 4 Employed: 3 Internships: 2 Total Enrollment inc. carryovers: 46 22 OSY

## **EXHIBIT D**

# **Youth Eligibility And Definitions Policy**

SOUTHCENTRAL MISSISSIPPI  
WORKS WORKFORCE  
DEVELOPMENT AREA POLICY  
NUMBER 1  
YOUTH ELIGIBILITY AND DEFINITIONS POLICY  
Revised June, 2020  
Workforce Innovation and Opportunity Act (WIOA)  
Central Mississippi Planning and Development  
District

## **I. INTRODUCTION**

All youth who participate in SMW WIOA Youth activities must:

- Be determined to be eligible for the program(s), and
- Be determined to be able to benefit from the program(s), and
- Have been provided with the following:
  - ✓ an objective assessment of basic literacy and job readiness skills; and
  - ✓ development of an Individual Employment Plan; and
- Be enrolled into approved WIOA Youth activities AND enrolled into WIOA.

WIOA enrollment requires the collection of documentation that supports a determination of eligibility. According to the criteria established by the Workforce Innovation and Opportunity Act (WIOA) per Section 129 (a) (1), individuals between the ages of 14 and 21 at registration, who are attending school (as defined by Mississippi State law) are considered "In-School" youth. Individuals between the ages of 16 and 24 who are not attending school (as defined by Mississippi State law) may be considered "Out-of- School" youth.

## **II. YOUTH ELIGIBILITY**

Individuals who apply to participate in SMW youth activities under the WIOA must meet the applicable criteria below:

- 1) To qualify as an eligible Out-of-School youth, the individual must be:
  - a) Not attending any school (as defined under Mississippi State law) and
  - b) Not younger than 16 nor older than 24 at the time of enrollment; and
  - c) One or more of the following:
    1. School dropout; or
    2. Within the age of compulsory school attendance (younger than age 18), but has not attended school for at least the most recent complete school year calendar quarter; or
    3. Subject to the Juvenile or Adult justice system; or
    4. A homeless individual (as defined in Section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6))), a homeless child or youth (as defined in Section 725(2) of the McKinney-Vento Homeless Act (42 U.S.C. 1143a(2))), a runaway, in foster care or aged out of the foster care system, a child eligible for assistance under Section 477 of the Social Security Act (42 U.S.C. 677) or in an out-of-home placement; or
    5. Pregnant or parenting; or
    6. An individual with a disability; or
    7. Is a low-income (Per WIOA Section 3(36), see Specifications below) individual who requires additional assistance to complete an educational

- program, or to secure and hold employment (refer to Specifications below);  
or
8. The recipient of a secondary school diploma or its recognized equivalent who is either Basic skills deficient or is an English language learner (refer to Specifications below).
- 2) To qualify as an eligible In-School youth, the individual must be:
    - a) Attending school (as defined under Mississippi State law); and
    - b) Not younger than age 14 or (unless an individual with a disability who is attending school under State law) older than age 21 at the time of enrollment; and
    - c) A low-income individual; and
    - d) One or more of the following:
      1. Basic Skills Deficient (refer to Specifications below); or
      2. An English Language learner (refer to Specifications below); or
      3. An offender; or
      4. A homeless individual (as defined in Section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6))), a homeless child or youth (as defined in Section 725(2) of the McKinney-Vento Homeless Act (42 U.S.C. 1143a(2))), a runaway, in foster care or aged out of the foster care system, a child eligible for assistance under Section 477 of the Social Security Act (42 U.S.C. 677) or in an out-of-home placement.(including a youth with a disability); or
      5. Pregnant or Parenting; or
      6. A youth who is an individual with a disability; or
      7. Is a low-income (Per WIOA Section 3(36)) individual who requires additional assistance to complete an educational program, or to secure and hold employment (refer to Specifications below).
  - 3) Additionally, all youth must establish their residency in the SMW area and their right to work in the USA, and document veteran status and/or selective service registration when appropriate. Also per WIOA Section 129(a)(2), the term "low income", used with respect to an individual, also includes youth living in a high-poverty area. In-school youth who are receiving or are eligible to receive free or reduced price lunch are considered to be low-income, unless the whole school automatically receives free or reduced price lunch. In that case, low-income status must be based on the individual student's eligibility to receive free or reduced price lunch.
  - 4) Exceptions to Low Income Criterion

Section 129(a)(3)9A) of WIOA permits up to five percent of youth participants served by youth programs in a local area to be individuals who do not meet the income criterion for eligible youth.
  - 5) WIOA Section 129c(1)(A) requires an assessment of academic level, skill level, and service needs of each participant. Individual assessment MUST include a review of basic skills, occupational skills, prior work experience, employability, interests, aptitudes, supportive service needs and developmental needs for each participant. An Individual Employment Plan (ISS) or Individual Employment Plan (IEP) that lists the results of all assessments and establishes the participant's need for and ability to benefit from the specific program shall be created for every youth participant.



### III. SPECIFICATIONS

- A. In addition to the statutory definitions listed in Part I above, the Southcentral Mississippi Works (SMW) local workforce development area further defines "Deficient in Basic Literary Skills" and "Requires Additional Assistance to Complete an Education Program, or to Secure and Hold Employment" as follows:
1. For Youth seeking WIOA services, "Deficient in Basic Literacy Skills" means an individual: who does not score at a minimum of Bronze level on the CRC exam, or who does not meet the pre-requisite educational requirements to enter a WIDA-approved training program and/or documents a score in Language, Math or Reading within the past six months at or below the eighth grade level on the Test of Adult Basic Education (TABE) or Level "D" of the TABE Survey.
  2. For youth seeking WIOA services, "Requires additional assistance to complete an educational program, or to secure and hold employment" means an individual who:
    - ✓ Is unable to meet generally-accepted minimum employment criteria; or
    - ✓ Scores at or below the 8th grade ninth month level on the Test of Adult Basic Education (TABE) or below the bronze level on the Career Readiness Certificate (CRC) exam, or
    - ✓ Has limited English speaking or cultural ability; or
    - ✓ Has limited, poor or no work history after high school (has not held a full-time (30+ hours per week) job for longer than thirteen (13) consecutive weeks (OSY) or has been fired from a job in the past 6 months), lacks a credential related to local or regional targeted sectors, or lacks work readiness skills necessary to obtain and retain employment; or
    - ✓ Needs an ITA to complete the Smart Start or Career Technical pathway; or
    - ✓ Has previously been placed in foster care for longer than 6 months or has aged out of foster care; or
    - ✓ Is a victim of or resides in an abusive environment; or
    - ✓ Has experienced the loss of a primary caregiver (parent or guardian) due to death, divorce, incarceration, or extended military service; or
    - ✓ Has dropped out of a post-secondary educational program within the past 12 months; or
    - ✓ Has a substance addiction and is either participating or is soon to enter a rehabilitation/treatment program; or
    - ✓ Is currently or in the past 12 months been involved with gang activity or is currently living with someone who is involved in gang activity; or
    - ✓ Has a court/agency referral mandating school attendance (ISY)
- B. Under Section 101(2) of the WIOA, eligible adults are defined as individuals age 18 or older, while section 129(A)(1)(C) defines eligible In-School youth as 14-21 and eligible Out-of-School youth as 16-24. Thus, individuals between 18 and 24 at the time of registration may be eligible for both adult and youth programs,

dependent upon the needs of the individual, and may participate in both adult and youth programs concurrently if appropriate.

C. Low income is defined as in individual who:

- ✓ Receives, or is a member of a family that receives, cash payments under a Federal, State, or local income-based public assistance program;
- ✓ Received an income, or is a member of a family that received a total family income, for the 6-month period prior to application for the program involved (inclusive of unemployment compensation, child support payments, payments described in subparagraph (A), and old-age and survivors insurance benefits received under section 202 of the Social Security Act (42 U.S.C. 402)) that, in relation to family size, does not exceed the higher of-
  - the poverty line, for an equivalent period; or
  - 70 percent of the lower living standard income level, for an equivalent period;
- ✓ Is a member of a household that receives (or has been determined within the 6-month period prior to application for the program involved to be eligible to receive) food stamps pursuant to the Food Stamp Act of 1977 (7 U.S.C. 2011 et seq.);
- ✓ Qualifies as a homeless individual, as defined in subsections (a) and (c) of section 103 of the Stewart B. McKinney Homeless Assistance Act (42 U.S.C. 11302);
- ✓ Is a foster child on behalf of whom State or local government payments are made; or
- ✓ Is an individual with a disability whose own income meets the requirements above.
- ✓ WIOA contains a new provision that allows for youth living in a high-poverty area to automatically meet the low-income criterion that is one of the eligibility criteria for ISY and for some OSY.
- ✓ In addition, an ISY who receives or is eligible to receive free or reduced price lunch would meet the low-income requirement.

**Note:** When a school does not use individual eligibility criteria to determine who is eligible for free or reduced price lunch, whole school receipt of free or reduced price lunch cannot be used to determine WIOA low-income status for ISY. In schools where the whole school automatically receives free or reduced price lunch, WIOA programs must base low-income status on an individual student's eligibility to receive free or reduced price lunch or on meeting one of the other low-income categories under WIOA.

If an OSY is a parent living in the same household as a child who receives or is eligible to receive free or reduced price lunch based on their income level, then such an OSY would meet the low-income criteria based on his/her child's qualification.

#### IV. PROGRAM SERVICE ELEMENTS

The WIOA lists 14 program service elements that must be available to youth in the state's local service areas. Individual youth participants should be provided only those elements which are identified as a need on the individual participant's objective assessment and Individual Employment Plan.

To support the attainment of a secondary school diploma or its recognized equivalent, entry into post-secondary education and career readiness for participants, SMW service providers shall provide, or provide monitored access to, services consisting of the following elements:

- 1). Tutoring, study skills training, instruction, and dropout prevention
- 2.) Alternative secondary school services, or dropout recovery services.
- 3.) Paid and unpaid work experiences that have as a component academic and occupational education, which may include:
  - Summer employment and other employment opportunities available throughout the school year.
  - Pre-apprenticeship programs
  - Internships and job shadowing
  - On-the-job training opportunities
- 4.). Occupational skills training, which shall include priority consideration for training programs that lead to recognized post-secondary credentials that are aligned with in-demand industry sectors or occupations in the local area involved.
- 5). Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate.
- 6.) Leadership development opportunities, which may include community service and peer-centered activities encouraging responsibility and other positive social and civic behaviors, as appropriate.
- 7). Supportive services.
- 8). Adult mentoring for the period of participation and a subsequent period, for a total of not less than 12 months.
- 9). Follow-up services for not less than 12 months after the completion of participation, as appropriate.
- 10). Financial Literacy Education.
- 11). Entrepreneurial Skills Training.
- 12). Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career

awareness, career counseling, and career exploration services.

13). Activities that help youth prepare for and transition to post-secondary education and training.

14). Education offered concurrently with workforce preparation activities and training for specific occupations or occupational cluster.

**V. EFFECTIVE DATE**

This policy is effective June 11, 2020.

**Approved by the Local Workforce Development Board**

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Benny Hubbard, Chairman

# **EXHIBIT E**

## **Transfer and Limitation Form**

**TRANSFER AND LIMITATION  
SUMMARY AND APPROVAL**

**Grant**

WIOA PY19/FY20  
(#AA332381955A28)

**Grantee**

Central Mississippi Planning & Development District  
P.O. Box 4935  
Jackson, MS 39296  
(601) 321-2168  
DUNS: 157224353

| Funding Stream          | Available For<br>Transfer (100.00%) | To Date       |             | This Transfer<br>Request | Total Transferred<br>To Date | Remaining<br>For Transfer |
|-------------------------|-------------------------------------|---------------|-------------|--------------------------|------------------------------|---------------------------|
|                         |                                     | Requested     | Transferred |                          |                              |                           |
| ↶ Dislo. Worker Advance | \$1,795,696.00                      | \$-205,845.00 | \$0.00      | \$-300,000.00            | \$-300,000.00                | \$1,495,696.00            |
| ➔ ADULT                 | \$1,886,693.00                      | \$-635,349.00 | \$0.00      | \$300,000.00             | \$300,000.00                 | \$2,186,693.00            |

\_\_\_\_\_  
Approved for the Workforce Investment Board

\_\_\_\_\_  
Approved for the Local Elected Official

\_\_\_\_\_  
Approved for the Mississippi Department of  
Employment Security

06/04/2020

Lynn Head

\_\_\_\_\_  
Date Prepared

\_\_\_\_\_  
Prepared By

# **EXHIBIT F**

## **PY'20 Proposed Budget**

**Southcentral Mississippi Works  
Workforce Development Area  
PY 20 Budget  
July 1, 2020 - June 30, 2021**

|   | Adult            | Dislocated<br>Worker | Youth            | Total            |
|---|------------------|----------------------|------------------|------------------|
| Estimated PY 19 Programmatic Carryover                    | 596,714          | 1,451,352            | 1,158,253        | 3,206,319        |
| PY 20 Allocations   | <u>1,327,224</u> | <u>1,838,722</u>     | <u>1,558,568</u> | <u>4,724,514</u> |
| <b>Net amount available for PY 20 Subawards/Contracts</b> | 1,923,938        | 3,290,074            | 2,716,821        | 7,930,833        |
| <b>Proposed PY 18 Subawards/Contracts</b>                 |                  |                      |                  |                  |
| MS Dept. of Employment Security                           |                  |                      |                  |                  |
| Operational   | 444,961          | 788,441              | 400,689          | 1,634,091        |
| Programmatic - including OJT and ITA training             | 200,000          | 445,000              | 150,000          | 795,000          |
| Hinds Community College                                   |                  |                      |                  |                  |
| Operational   | 412,405          | 701,504              | 490,780          | 1,604,689        |
| Programmatic - including OJT and ITA training             | 350,000          | 775,000              | 400,000          | 1,525,000        |
| Copiah-Lincoln Community College                          |                  |                      |                  |                  |
| Operational   | 100,367          | 158,557              | 131,610          | 390,534          |
| MS Dept. of Rehabilitation Services                       |                  |                      |                  |                  |
| Operational   | 96,617           |                      | 96,617           | 193,234          |
| Programmatic  | 6,700            |                      | 6,700            | 13,400           |
| WCARC   |                  |                      |                  |                  |
| Operational   | 59,140           |                      | 59,140           | 118,280          |
| Work Experience   |                  |                      | 26,003           | 26,003           |
| Working Solutions - Internship Program Payments           |                  |                      |                  |                  |
| Programmatic  | 250,000          | 400,000              | 360,000          | 1,010,000        |
| Madison Co. Youth Court                                   |                  |                      |                  |                  |
| Operational   |                  |                      | 147,647          | 147,647          |
| Programmatic  |                  |                      | 28,650           | 28,650           |
| Yazoo Co. Youth Court                                     |                  |                      |                  |                  |
| Operational   |                  |                      | 136,129          | 136,129          |
| Programmatic  |                  |                      | 17,190           | 17,190           |
| Refill Jackson Initiative                                 |                  |                      |                  |                  |
| Operational   |                  |                      | 138,118          | 138,118          |
| Programmatic  |                  |                      | 114,048          | 114,048          |
| Sunnybrook Transitional Living Program                    |                  |                      |                  |                  |
| Operational   |                  |                      | 219,988          | 219,988          |
| Programmatic  |                  |                      | 33,239           | 33,239           |
| <b>Total Obligations</b>                                  | 1,920,190        | 3,268,502            | 2,956,548        | 8,145,240        |
| Over/Under Obligation                                     | 3,748            | 21,572               | (239,727)        | (214,407)        |

Budget includes a transfer of funds in the amount of \$300,000 from Dislocated Worker to Adult



# **EXHIBIT G**

## **PY'20 LWDB Meeting Schedule**

**Southcentral Mississippi Works  
Program Year 2020 Meeting Schedule  
Local Workforce Development Board**

| Date              | Day      | Time       | Meeting   |
|-------------------|----------|------------|---|
| October 29, 2020  | Thursday | 10:30 a.m. | Local Workforce Development Board<br>Wesson, MS               |
| December 10, 2020 | Thursday | 10:30 a.m. | Joint Meeting<br>Local Workforce Development Board/BOC<br>TBD |
| June 10, 2021     | Thursday | 10:30 a.m. | Local Workforce Development Board<br>Wesson, MS               |

**MEETINGS WILL BE HELD AT THE FOLLOWING LOCATION:**

**Wesson, MS**

**The Billy B. Thames Conference Center  
Copiah-Lincoln Community College  
1084 Lake Drive - Wesson, Mississippi  
Phone (601) 643-8700**